***Use case texts – the prioritised functionalities***

Use Case 1: View Feedback

Use Case 2: Upload CV

Use Case 3: View all uploaded CV’s

Use Case 4: Create CV template

Use Case: 5: Create role category

Use Case 6: Create role feedback

Use Case 7: Generate passwords for employers

Use Case 8: Submit feedback

Use Case 9: Search categories

Use case 10: Download CV’s

***Use Case 1: View Feedback***

**Actors:**

* Student
* Staff

Use Case Description: The user will be able to log onto the CV submission, feedback and employer access system to view the feedback the member of staff has made to their CV in order for them to improve it.

**Preconditions:** The user has selected the CV

Success Guaranteed: The user can view their CV with the feedback provided by the staff member.

**Basic flow:**

1. The user will select the CV
2. The system will show the feedback given by the member of staff
3. The user has the freedom to navigate through the feedback and the CV

**Alternative Flow:** No available feedback

* The CV might have not been checked yet
* The user can contact a member of staff to check the progress on their CV

***Use Case 2: Upload CV***

**Actors:**

* Student

Use Case Description: After the user logs into the CV submission, feedback and employer access system, which in this case is the student. The user will be able to navigate to the upload section of the website and upload his CV, providing the necessary information needed.

**Preconditions:** The user has selected the correct Subject so that when filtered by staff and employers it shows up.

**Success Guaranteed:** The user has successfully uploaded their CV.

**Basic flow:**

1. The user will select the file to upload
2. The user will name the file
3. The user will select the subject of the CV
4. The user will submit CV

Alternative Flow: The system will not accept the CV

* The system will notify the user that the CV has not been submitted
* The system will notify the user what the problem is
* The user will have to try again after the changes have been made

***Use Case3: View all uploaded CV’s***

**Actors:**

* Staff
* Employers

Use Case Description: After the user logs in to the CV submission, feedback and employer access system, which in this case will the staff member or the employers. The user will be able to view all CV’s submitted by the students for the subject.

**Preconditions:** The user has selected the desired topic to view CV’s from.

**Success Guaranteed:** The user can view Students CV’s who are studying that subject selected.

**Basic flow:**

1. The user will select the subject to view CV’s from the navigation bar.
2. The system will display the results
3. The user can then view all the CV’s uploaded fro this subject

**Alternative Flow:** No available CV’s for desired subject.

* The system will notify the user that there is no CV’s for this Subject

***Use Case 4: Create CV template***

**Actors:**

* Student

Use Case Description: After the user logs in to the CV submission, feedback and employer access system, which in this case will the student is able to create a CV template in order to help them.

**Preconditions:** The user has selected the desired template in order to create their CV.

**Success Guaranteed:** The user can develop their CV using the template they have selected.

**Basic flow:**

1. The user will select the desired template
2. The system will display the template that has been selected.
3. The user can then develop and edit the template suiting their needs.

**Alternative Flow:** No CV templates available

* The system will notify the user that there are no CV templates available for viewing.

***Use Case 5: Create role category***

Actors:

* Staff

Use Case Description: After the user logs in to the CV submission, feedback and employer access system, which in this case will the staff members can look through CV’s by category, for example look at all CV’s related to the computing category.

**Preconditions:** Staff has selected the desired categories to view CV’s.

**Success Guaranteed:** The user can view Students CV’s by category rather than mixed up CV’s.

**Basic flow:**

1. The staff member will select the category list.
2. The staff member will then select a specific category.
3. CV’s from the selected category will be displayed.

**Alternative Flow:** No available categories for CV’s.

* The system will notify the user that there are no categories available to select from.

***Use Case 6: Create role feedback***

**Actors:**

* Staff

**Use Case Description:** After the user logs in to the CV submission, feedback and employer access system, which in this case will the staff members will provide feedback for the CV’s that have been submitted.

**Preconditions:** Staff are able to select and provide feedback for each CV.

**Success Guaranteed:** The user can view Students CV’s and give detailed feedback.

**Basic flow:**

1. The staff member selects a CV.
2. The staff member gives feedback
3. The staff member submits it and gives it back.

**Alternative Flow:** Not able to provide feedback

* The system will notify the user that they are unable to provide feedback.

***Use Case 7:* Generate passwords for employers**

**Actors:**

* Staff
* Employer

**Use Case Description:** when the employer wants to view CVs, the system will tell the employer to contact the KU staff so that they can generate a temporary password for the employer in order for them to log on and view the CVs,

**Preconditions:** The user, in this case is the employer. They need to be in contact with a member of staff form the KU talent in order to obtain password to log in.

**Success Guaranteed:** once the employer has the password to log into the system they can view the CVs which interest them for their job roles.

**Basic flow:**

1. The employer will contact KU staff
2. The staff will give the employer a password
3. Employer can log into the system
4. Free to view CVs

**Alternative Flow:** employer denied access

* The employer fails to obtain password
* Not allowed into the system
* Contact KU staff to get the issue resolved

***Use Case 8: Submit Feedback***

**Actors:**

* Staff

**Use Case Description:** Upon staff members reading through a student CV page they are able to enter feedback into the given text area. They then submit this feedback to the student which will save it, send it to the student as well as create an alert notification on their profile.

**Preconditions:** CV System available, Log in successful

**Success Guaranteed:** The user can view Students CV’s and give detailed feedback. Feedback submitted will be saved into the system and a notification sent to student user.

**Basic flow:**

1. Select Student’s CV Page from system
2. Enter ‘review’ content in provided text area
3. Press Submit Feedback when review if completed

**Alternative Flow:** Not able to provide feedback

***Use Case 9: Search Categories***

**Actors:**

* Employer

**Use Case Description** Employer users are able to filter through the whole list of available CVs by selecting relevant categories in the left hand side column.

**Preconditions:** CV System available, Log in successful

**Success Guaranteed:** Employer users are able to filter through the whole list of available CVs by selecting relevant categories in the left hand side column. After pressing search a new list of CVs would be presented that matched the requested search categories.

**Basic flow:**

1. Open up the List of available CVs
2. Select relevant search categories along left hand side search bar
3. Select the search button to generate results of filter

**Alternative Flow**: After selecting search fields, the ‘search’ button does not respond on the system. The list remains unfiltered.

***Use Case 10: Download CVs***

**Actors:**

* Employer

**Use Case Description:**

**Preconditions:** CV System available, Log in successful

**Success Guaranteed:** File Download, Notification triggered, File from system downloaded successfully

**Basic flow:**

1. Open up the list of available CVs
2. Select one or multiple ‘Download CV’ key along the list
3. Download will commence automatically straight to user’s drive

**Alternative Flow:** No response from system after clicking ‘download cv’ and download does not commence.